

THE COTSWOLD LODGE
HOTEL

CORPORATE
EVENTS
INFORMATION

Please contact us for prices!

66A, BANBURY ROAD
OXFORD OX2 6JP

Corporate Events Information

The Cotswold Lodge Hotel hosts corporate events and business meetings in the *Norham Suite*. This large function room is located on the ground floor and offers wifi access, natural daylight, and air conditioning. The hotel has on-site parking, which is complimentary and works on a first-come-first-serve basis. The hotel does not have breakout rooms, however, delegates are welcome in the restaurant, bar, and courtyard area for breaks and fresh air.

The minimum attendance rate to qualify for delegate rates is 10. All our prices are VAT inclusive.

Norham Suite dimensions: Length: 11.000m. Width: 8.000m. Area: 88sqm. Height: 2.500m.

DELUXE DAY DELEGATE

- Morning Tea/Coffee with Pastries**
- Mid Morning Tea/Coffee with Biscuits**
- Hot & Cold Buffet Lunch**
- Afternoon Tea/Coffee with Biscuits**
- Norham Suite Room Hire**
- Pads and Pencils**
- Still Mineral Water**
- Data Projector & Screen**
- 1 Flip Chart**

STANDARD DAY DELEGATE

- Morning Tea/Coffee with Biscuits**
- Mid Morning Tea/Coffee**
- Soup and Sandwich Lunch**
- Afternoon Tea/Coffee**
- Norham Suite Room Hire**
- Pads and Pencils**
- Jugs of Iced Water**
- Data Projector and Screen**

DELUXE 24 HOUR DELEGATE

- Standard Double Room with Breakfast**
- Morning Tea/Coffee with Pastries**
- Mid Morning Tea/Coffee with Biscuits**
- Hot & Cold Buffet Lunch**
- Afternoon Tea/Coffee with Biscuits**
- Two-Course Dinner**
- Norham Suite Room Hire**
- Pads and Pencils**
- Still Mineral Water**
- Data Projector & Screen**
- 1 Flip Chart**

STANDARD 24 HOUR DELEGATE

- Standard Double Room with Breakfast**
- Morning Tea/Coffee**
- Mid Morning Tea/Coffee**
- Soup and Sandwich Lunch**
- Afternoon Tea/Coffee**
- Two-Course Dinner**
- Norham Suite Room Hire**
- Pads and Pencils**
- Jugs of Iced Water**
- Data Projector & Screen**



Corporate Events Information

The hotel also offers the private hire of three meeting spaces. The Norham Suite is ideal for medium to large events. The restaurant can be converted into a meeting space for up to 23 people with a limited choice of table layouts. The Drawing room is a more casual and intimate room for small business meetings. Refreshments can be included at an additional charge. See page 3 for all our add-ons.

THE NORHAM SUITE:

CAPACITIES

Banquet	100
Cabaret	50
Theatre	100
U-Shape	35
Classroom	38
Boardroom	40



THE RESTAURANT 66A:

BOOKABLE FROM 11AM ONLY

CAPACITIES

Banquet	NA
Cabaret	NA
Theatre	20
U-Shape	18
Classroom	19
Boardroom	23



THE DRAWING ROOM:

CAPACITIES

Ideal for casual meetings up to 12 people.

Table Layouts not available.



Corporate Events Information

ADDITIONAL OPTIONS (VAT inclusive)

Tea/Coffee

Tea/Coffee with Biscuits

Tea/Coffee with Pastries

Tea/Coffee with Fresh fruit

Two-course A la Carte Dinner

Three-course A la Carte Dinner

Soup & sandwich lunch (Soup of the day with sandwiches and crisps)

Hot & cold buffet lunch (2 cold salads, 2 hot salads, 1 selection of sandwiches, 1 dessert selection)

Jug of Fruit Juice 1L

Still or Sparkling Mineral Water 750ml

Data Projector

Screen

Additional Flip Chart

Photocopying

Printing

Accommodation Upgrades ~ 24 HOUR DELEGATES

Executive room for sole occupancy

